



School Absence

LA Maintained Schools - open to all pupils for 190 days

Unavoidable Absence

Avoidable Absence

Will be recorded as:

- C - Other authorised absence
- E - Excluded
- I - Illness
- M - Medical/Dental appointment
- R - Religious Observance
- S - Study Leave
- T - Traveller Absence

School to consider if there are
Exceptional Circumstances?

Yes

No

Will be recorded as:

C - Other authorised absence

For contractual obligations only (e.g. service families etc):

- F - Extended Holiday
- H - Holiday

Will be recorded as:

- G - Holiday not agreed
- O - Other unauthorised

Authorised Absence

Unauthorised Absence