

STANDARDS & CURRICULUM COMMITTEE MEETING

Friday 15 th March 2019		9.30	Dartington C E Primary School		DRAFT MINUTES			
<i>Attendees</i>	<i>Initials</i>	<i>Category of governor Any office held</i>	<i>Time they joined/left if not present for full meeting</i>	<i>Attendees</i>	<i>Initials</i>	<i>Category of governor Any office held</i>	<i>Time they joined/left if not present for full meeting</i>	
Claire Redwood	CR	Acting Headteacher	Arrived 10.05am	Abigail Read	AR	Parent		
Amina Abdellaoui	AA	Staff		Lucy Woollett	LW	Parent		

Apologies	Initials	Reason (Category of Governor)
Donna Hamlet	DH	Co-opted

Absent without Apology	Initials

In Attendance	Initials	(anyone who is not a governor/associate)
Yvette Elliott	YE	Clerk

Minutes to
All Governors
School Web Site

Documents shared or referred to:

- Data March 2019 - Update for Governors GAP (02.11.18)
- Devon School Term Dates for Consultation (2020-21)
- Volunteers in Schools Guidance (DCC, August 2013)
- Guidance for Volunteers Leaflet

3	<p>on the effective use of resources and mastery techniques. CR is applying for maths mastery hubs funding. All children having equal access is a priority. CR has asked for more evidence across the school in books of the use and understanding of concrete, pictorial and abstract maths. AA felt the Babcock model was richer than the USF model, which felt more prescriptive. CR countered that good maths teaching should be available through any model or approach and reminded Governors that she is a maths specialist teacher. AR commented positively on the sharing of information between staff following training to provide good, consistent teaching. CR confirmed that TAs will also receive Maz's feedback.</p>	
3	<p><u>Achievement:</u> AA confirmed that Year 1 Phonics is a lot stronger this year with secure base knowledge and with additional targeted support, predictions are 83%. Year 2 retakes are also confidently predicted. TA support is limited and with extra MTAs, further interventions should be possible. AR questioned the leap from current to predicted figures? AA stated that last year her predictions were accurate and the current figures are definite, with strict exclusion of 'possibles' for being on-track. CR stated that Ofsted will look at Phonics, so interventions are essential. It was agreed that the S&C Ctte should review support across the school re: interventions, including TA roles. AR asked if we are being overly optimistic with predictions? CR felt that KS1 is easier to predict as writing is teacher assessed and ongoing USF moderation gives certainty and there is closer monitoring of all books now. AR raised her concerns for Year 6. CR stated that the reading data is from the most recent test results. Writing is teacher assessed and moderated. A maths action plan is in place to increase results, including 2 afternoons each week out of lessons for focussed interventions. Governors discussed options and reviewed actions from last year regarding Year 6 - CR to review and come back to S&C. CR wants all staff to be clear that there is a joint responsibility for raising standards.</p>	<p>Agenda item</p> <p>Agenda item</p>
4	<p><u>Behaviour & Well-being:</u> A small number of parents have requested a Q&A session regarding the new behaviour policy. CR, AR, LW & Sarah Cate will attend (5pm, Monday 1st April - to be included in newsletter along with request to restart Parent Forum). AA stated that there were several parental comments when the policy was first implemented, but everyone is largely happy now. CR highlighted that the focus must be on the positives and this has been raised at staff meetings. USF implements the policy slightly differently and CR now gets pupils on informal, internal class exclusions to work in different</p>	

	<p>areas and it's more effective. Visual cues are used in lessons to indicate different working environments such as quiet / busy. AA stated that behaviour has improved and CR's back-up is very supportive and the processes outlined in the policy feel complete now.</p>	
6.	<p>Review Term Dates for 2020-21 Governors reviewed the DCC consultation dates and recommend the following to FGB:</p> <ul style="list-style-type: none"> • 5 Non-pupil Days on 3rd & 4th September 2020, 4th & 5th January 2021 and 19th April 2021. • 2 x Governor Occasional Days on 26th & 27th July 2021. 	FGB agenda
7.	<p>Extra-curricular Activity Review <i>Governors asked what's on offer? Premier Sport on Wednesday and Friday (always over-subscribed), Spanish Club for KS1 & 2 (Outside organisation), KS1 singing, Plans for a Glee singing club, French, Maths (targeted support by invitation), Dance. Some of these are offered at lunchtimes by Leaders, others are after school.</i> <i>AR asked about the charges for these clubs. Premier Sport and Spanish are fee-paying clubs. AR raised her concerns that all children should be able to access extra-curricular activities and high fees may be prohibitive, however, teacher-led clubs are all free of charge and CR is keen for teaching responsibility to include the expectation of running clubs.</i> <i>AR wants to see arts/dance/drama/coding/computer clubs etc offered as parents and pupils have made it clear that these would be valued. It was suggested that parents could be invited to run some after school clubs to make use of their skills.</i> <i>Staff to share a club rota including charges.</i> <i>LW asked if there are different Premier Sport packages that might include different levels of provision and fees? Admin staff to share.</i> <i>AR asked if we have an extra-curricular policy? We do not.</i></p>	<p>YE to get Clubs rota from staff</p> <p>YE to get Premier Sport info from Admin</p>
8.1	<p>Safeguarding & Attendance <i>Safeguarding - Safeguarding Review booked for 1st April. AR & LW are meeting Sarah Maunder to look at the SCR and staff policy checks. CR stated that site security is being prioritised and fire drills are coming up. AR & JT will have Safer Recruitment training. Sarah Cate and CR are doing Safeguarding courses. CPOMS is well used by staff. LW asked how children on part-time timetables are coping? CR stated that support is in place and part-time timetables are ongoing. LW asked if any pupils are at risk of permanent exclusion? There are none. LW asked if there are any new Child Protection issues? CR stated that one child has moved into Children I Need.</i></p>	

2	<u>Attendance</u> - Angie is now the Attendance Officer. Figures are still low compared to National but the EWO met with Angie and CR this week and new letters have been issued. AR asked for an updated on the number of 'Lates'. AA to report on this as Lead Governor at FGB.	
9. 1 2	Policies for Review <u>Volunteers in Schools Guidance</u> - ratified by Governors. <u>Volunteers in Schools Leaflet</u> - Sarah Maunder's updated version was ratified by Governors.	
10. 1 2	GAP Review <u>Review</u> - AR reported that CR and Martin are looking again at the SIP. When this is complete, a date should be arranged for Governors to revisit the GAP. <u>Lead Governor Focus Areas</u> - Governors are clear in their focus areas. AR raised her concerns that there isn't currently a Lead for Christian Distinctiveness and when the Governor vacancy is filled we can seek to get this Lead role filled. AR requested that a letter be written to the local Church via Rev. Debbie Parsons inviting a new Ex-Officio Governor and also to put information in the newsletter about our current vacancies.	Revisit GAP when SIP has been updated Recruitment letter to Rev. Debbie & note in newsletter
11.	Strategic Questions Covered in minutes above.	
12. 1 2 3	Matters Arising not dealt with above <u>Check staff training for Pupil Asset</u> - This software is up-and-running and logins have been issued. 4 hours of training is included and this is being used for Leaders, who will then train other staff. AA confirmed that a staff meeting is booked for this training and data has already been transferred onto the new system. <u>Share USF Leadership review</u> - Done. AR stated that changes include Maz Leading Year 5 & 6, Hannah Leading Year 3 & 4, Sophie Leading KS1. AR asked when a further Leadership review will take place? CR felt the current model is sufficient for now, but staff visits to other schools are ongoing for peer review and additional support is arranged as required. <u>Check safeguarding trainees listed on SCR</u> - Done. YE to resend Level2 Safeguarding training link to AR and GB.	YE to resend training link to AR & GB
13.	Actions, Questions and next steps Display boards are required to demonstrate current learning. An Open Day to meet CR and show off the school to be diarised.	
14.	Evaluate Impact on School Improvement AR is pleased with CR's strong leadership, which is key to raising standards and middle-leaders are rising to the challenge which should result in a positive impact on standards.	

DARTINGTON C E PRIMARY SCHOOL AND NURSERY

	Thanks were given to all staff for their hard work.	
15.	Date of next meeting Friday 10 th May 2019 The meeting closed at 11.00 a.m.	